

THURSDAY 22ND DECEMBER 2016

TO: ALL MEMBERS OF THE AUDIT COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **AUDIT COMMITTEE** WHICH WILL BE HELD IN THE **DEMOCRATIC SERVICES COMMITTEE ROOM, COUNTY HALL, CARMARTHEN AT 10:00AM ON FRIDAY 6TH JANUARY 2017**, FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Matthew Hughes
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Ref:	AD016-001

AUDIT COMMITTEE

**MEMBERSHIP:
8 COUNCIL MEMBERS AND 1 EXTERNAL VOTING MEMBER**

PLAID CYMRU GROUP – 3 MEMBERS

1. Councillor H.A.L. Evans
2. Councillor G.B. Thomas
3. Councillor D.E. Williams

LABOUR GROUP – 3 MEMBERS

1. Councillor C.P. Higgins (Chair)
2. Councillor J.D. James
3. Councillor W.G. Thomas

INDEPENDENT GROUP – 2 MEMBERS

1. Councillor A.G. Morgan (Vice-Chair)
2. Councillor E.G. Thomas

EXTERNAL VOTING MEMBER (1)

Mrs. Julie James

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS
3. INTERNAL AUDIT PLAN 2016/17 UPDATE 5 - 20
4. AUDIT COMMITTEE FORWARD WORK PROGRAMME 2016/17 21 - 30
5. COASTAL FACILITIES ACTION PLAN UPDATE 31 - 46
6. SUPPORTING PEOPLE UPDATE 47 - 56
7. TO CONSIDER THE FOLLOWING DOCUMENTS PREPARED BY THE WALES AUDIT OFFICE:
 - 7.1 WALES AUDIT OFFICE UPDATE TO CARMARTHENSHIRE COUNTY COUNCIL'S AUDIT COMMITTEE – DECEMBER 2016 57 - 64
 - 7.2 CARMARTHENSHIRE COUNTY COUNCIL'S ANNUAL AUDIT LETTER 2015/16 65 - 72
 - 7.3 CARMARTHENSHIRE COUNTY COUNCIL – AGREED ACTIONS ARISING FROM THE 2015/16 AUDIT 73 - 80
 - 7.4 JOINT PROTOCOL FOR THE CERTIFICATION OF GRANT CLAIMS AND RETURNS 81 - 94
 - 7.5 BRIEFING NOTE ON PROPOSALS FOR IMPROVEMENT – FOLLOW UP WORK AS AT DECEMBER 2016 95 - 102
 - 7.6 WALES AUDIT OFFICE LOCAL GOVERNMENT STUDY: CHARGING FOR SERVICES AND GENERATING INCOME BY LOCAL AUTHORITIES 103 - 178

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| 8. | MINUTES OF WORKING GROUPS RELEVANT TO THE AUDIT COMMITTEE | 179 - 192 |
| 9. | TO SIGN AS A CORRECT RECORD THE MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 30TH SEPTEMBER 2016 | 193 - 200 |